



Management Group Administrator

David Nisbet

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Mr Nisbet is administrator to the Heriot-Watt IMRC, (HW-IMRC), and Management Group Administrator in the School of Engineering and Physical Sciences.

As HW-IMRC administrator he is responsible for co-ordinating and managing key activities of the centre. The role includes responsibility for organising the annual review process, co-ordinating the project approval process and organising events such as its annual conference. He undertakes a similar role for the newly formed James Watt Institute.

As Management Group Administrator he represents his School at University level as

- School representative on a University Research Evaluation Framework working group.
- School representative on the University Recruitment, Admissions and Marketing Group.
- School Freedom of Information co-ordinator

He supports senior management, planning and research committees in his School through activities such as the production and analysis of performance and benchmarking data and undertaking research to inform policy development on issues such as REF impact.

In 2006 he was awarded a Robbie Ewen Fellowship which he used to fund a study visit to Harvard, MIT and Boston Universities. After a series of interviews he produced a report on how to support [inter-disciplinary academic research collaboration](#)

He was previously the University Student Records Officer with responsibility for managing the

- University student records office
- University annual student registration exercise
- University student records return to the Higher Education Statistics Agency (HESA)